

Create a new class

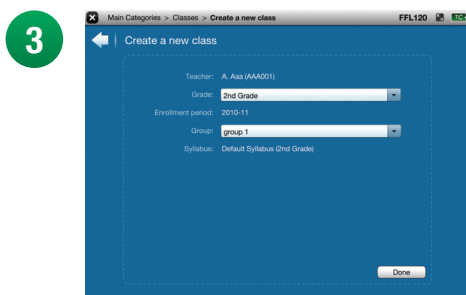
Before bringing students to the lab for the first time, create a class by doing the following:



Log in to the Teacher Console, then click on the *Classes* folder.



Click on “Create a new class.”



Tip: If you have a combination class or if you teach more than one grade level or period, you can create more classes by returning to the Classes folder and repeating steps 2 and 3.

Use the drop down menus to fill in the appropriate information. When finished, click the “Done” button.



When you are finished setting up your class(es), exit the Teacher Console by clicking on the close “X” button at the top left corner of the window.